

Minutes of Special Meeting
Page 1 of 3 pages
Asa Waters Task Force

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MILBURY, MASS

Date: October 30, 2023 Time: 6:00 PM Live and on Zoom ID:466 290 0559

Meeting called to order at 6:00 PM by Chris Naff- Chairperson (on zoom)

Present: Chris Naff, Jeff Dore, Denise Marlborough ,Dennis Hill, Katherine McKenna, , Sandy Cristo, and Kristen Livoti

Absent: Armand White, Rebecca Moroski

Guests: Karin Clark

No minutes to review

As announced last week, Kristen announced her resignation, and gave her two-weeks notice. This meeting was to update and to designate member who would look after the item to completion

Project updates and actions taken (refer to sheet provided)

1. Paperwork for Restoration and Building projects can be found in these three locations A) Paper files in file cabinet top draw on right B) My Outlook folders organized under projects and vendors C) Mansion drive under Restoration projects.
2. November 21st Reception for Gardner Myers- Everything arranged except remaining invitations (legislators ,Corporate members), press release, floorplan, gift and linens for reception. *Chris*
3. A/C Phases 2 and 3 follow-up on remaining steps to complete using funds available. TF keep in contact with John and Scott (Sensible Solutions) to ensure project is progressing. *Dennis*
4. Dining Room wall support report was sent to TF from Carmine Guarracino of R&G Engineers with recommendation. Carmine wants to schedule another visit at end of November. *Dennis and Mark Hollis*

5. BVHC wayside sign replacement/update Devon Kurz offered funding to redo the two outside signs on lawn. Some concern about a third sign to recognize people not just arms and entrepreneurs. Third sign would not be in Grant, and would have to be funded by task force.
6. Sale of shutters- Someone to reach out to salvage firms in area to find buyer.
7. New shutters- Follow up with Beech River on estimated delivery date. Additionally hire someone to install units. Trafford? *Dennis*
8. Insurance follow up on boiler gauges and safety valve documentation
9. Pruning Hydrangeas Follow up with Bartlett if no action taken in next two weeks. *Jeff*
10. ADA compliant toilet replacement *Dennis*
11. Room C -Prepare letter to Selectmen for donation. Prepare for COL and Reception. Order plaque. *Jeff, Dennis, Chris*
12. Security cameras for exterior of Mansion. *Jeff and Karin*
13. Building alarm system *Jeff, Karin, Mark*
14. Environmental clean-up oil in ground *Jeff, Julie*
15. Feasibility study for Greenhouse
16. Move stone structure to Mansion Historic listing *Karin*
17. Integral gutter repairs. *Dennis*

As all items on agenda have been completed, the Chairman Chris Naff declared the meeting adjourned. Time was 7:45 PM.

Respectfully submitted, Jeffrey Dore-Clerk

Jeffrey Dore

Kathleen M. Miller

Cliff J. Naff

Dennis H. Hagg