

Minutes  
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Asa Waters Task Force

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Date: February 12, 2024 Time: 6:00 PM Live and on Zoom ID:466 290 0559

Meeting called to order 6:00 PM by Chris Naff- Chairperson

Present: Chris Naff, Jeff Dore, Denise Marlborough, Sandy Cristo, Katherine McKellan and Dennis Hill

Absent: Armand White, and Rebecca Moroski,

Guests: Linda Pothier, Pauline Tranter, Mark Hollis, and Diane Hill

Minutes of November 13<sup>th</sup> meeting were provided. A motion was made by Sandy Cristo and seconded by Denise Marlborough to accept as provided. So voted 6 to 0.

Minutes of December 11<sup>th</sup> meeting were provided. A motion was made by Sandy Cristo and seconded by Denise Marlborough to accept as provided. So voted 6 to 0.

Next meeting Monday March 11<sup>th</sup>.

Mark Hollis, the Director of Engineering, Facilities, and Sewer Operations. He was introduced to those who had not met him previously. He indicated he held a Degree in Civil Engineering. He was present to address a list of projects at the Mansion: (List being provided)

1. HVAC- Mansion closed Feb to do this work. Awaiting quote from John D'Agostino this week. Still confident project gets started on time.
2. Dining room sill repair project.. Meeting next week with R&G Structural Engineers to update plans. Then forward that to Dixon& Salo to update plans, draft specs and estimate cost. Then we can bid project.
3. Shutters- Waiting on Beech River to complete shutters. Hardware at AG Welding awaiting modifications. \$600.00 due AG Welding. \$32,000 due Beech River Mills. \$1,197.00 due Trafford Painting. Received quote of \$15,425 from Trafford for installation. Need two more quotes.

\$15,425

4. Copper gutters- Price quotes need to install three copper expansion joints to prevent clacking of integral cutters. Replace four corners in aluminum gutters. And to install additional downspout in copper gutter. Quote received for \$38,500 from Renaissance Roofing.
5. Heating oil monitoring- Consulting with Scott Parker on recommendations on gauging events. No State report due until 2028.
6. Other projects pending: Smoke and burglary alarms, security camera, toilet replacement, office ceiling repair, tent flooring, insulation completion, greenhouse feasibility study, and basement plumbing upgrade.

New Business- Tracy Parath has accepted the offers for the Director's position. Three were interviewed. February 26 is her start date.

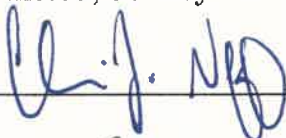
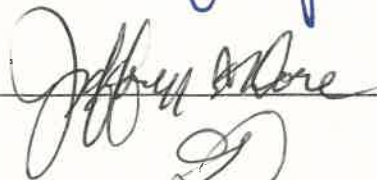
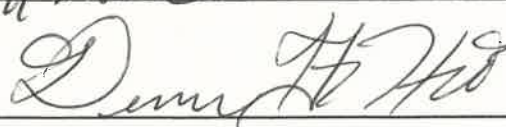
Director's Report- Items were covered previously.


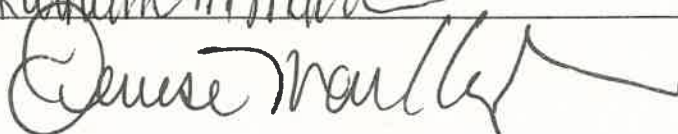
Friends- Linda gave update of work that was done. Storage areas reorg, painting of office, changing of picture locations, new grooms room and other items.

Diane Hill gave update of future events, Art show, Arms program, and sign repair request.

As all items on agenda have been completed, the Chairman Chris Naff declared the meeting adjourned. Time was 7:46 PM.

Respectfully submitted, Jeffrey Dore-Clerk

SANDRA CRISTO (Zoom)