



# The Town of Millbury

## Commission on Disabilities

Municipal Office Building 127 Elm Street Millbury, Ma. 01527

### Meeting Minutes

**Date;** November 9, 2023

**Time;** 6:30 PM

#### **Present;**

Mike Kennedy; Chair, Dan Jakes; Vice Chair, Debbi Dymek; Secretary, Kent Stowe; Treasurer and Jim Clifford.

#### **Guest;**

Karen Clark, acting Town Manager

#### **Meeting Minutes;**

The minutes were read and accepted as written for the October 12 meeting. Motion was made by Dan and second by Kent.  
All voted unanimously.

Mike then introduced Karen Clark, our acting Town Manager, to the commission. She gave us a brief outline of her background and what she hopes to accomplish in the future.

The commission members then gave Karen a number of issues and circumstances that should be corrected.

She took notes of all our concerns and said that she would look into these issues and try to get them remedied.

Karen also asked us to make a list of at least our top three to five major concerns that we would like to have accomplished and send them to her to review.

#### **RESOURCE PROJECT;**

Karen mentioned the resource booklet she had on her desk.

She wanted to know what information we wanted in it.

We told her that this was just a rough draft and it should be reviewed and that any corrections should be made, also we asked for 100 copies that can be distributed in several places in town.

Karen said that she would get to this after our upcoming Town meeting in the next week.

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As a commission we thanked her for attending our meeting and taking the time to communicate with us.

#### **ADA SELF EVALUATION TRANSITION PLAN:**

We did not get to discuss this with our acting Town manager.

Debbi did bring up the subject that there is no braille signage in Town Hall or in some of the other town buildings.

Debbi mentioned that she believes that it was not mentioned in the ADA plan and it should be added.

A motion was made to adjourn the meeting by Dan and second by Debbi.  
Meeting was adjourned.

Next meeting will be held on April 11, 2024.

Respectfully submitted,

*Debbi Dymek*

Debbi Dymek, Secretary

*Mike Kennedy*, chair

*Jim W. Clifford*

*Kent Stowe*