

MILLBURY DOG PARK COMMITTEE  
MAY 30, 2023  
MEETING MINUTES

ATTENDANCE: Mary Wright (Chair), Susan Ainsleigh (Vice Chair)

ABSENT: Christine Kelley (Clerk)

NON-VOTING: Stephanie Collins-Planning Board Clerk, Conor McCormack-Town Planner, Laurie Connors (left 6:23 PM), Friends of the Butler Farm Dog Park, Inc.: Mike LaTour, Greg Williams

Call to Order: The meeting was called to order at 6:02 PM and was held via Zoom and recorded.

1 Discussion regarding Committee and Operation of the Dog Park;

Laurie Connors, a past long-time member and chair of the dog park committee, joined the meeting and explained that the Memorandum of Understanding (MOU) with The Stanton Foundation, the major funder of the park, agreed to the establishment of a committee to maintain insurance and oversee the rules and maintenance of the park.

Laurie is concerned that, if there is no committee, there would be no one to oversee the maintenance of the park and enforce the membership rules and payment of the membership fees. A discussion was held. Laurie left the meeting.

2. Meeting Minutes: February 21, 2023, April 18, 2023

Susan Ainsleigh made a motion to approve the February 21, 2023 and April 18, 2023 meeting minutes of the Dog Park Committee as presented. Mary Wright seconded the motion. Vote: Aye-2.

3. Treasurer's Report:

- a. As of 5/24/23 the balance in the account is \$11,562.59
- b. Friends of the Butler Farm Dog Park, Inc: \$5,115.70 as of 5/30/22.
- c. Number of Registered Tags: 113 as of 5/24/23. 186 tags sold 2022

4. Capital Improvements and Maintenance:

- a. Maintenance: There was no discussion.
- b. Dog Park Website: Conor will find out who the town's registrar is.
- c. Summer Help: The DPW worker started today.
- d. Spring Clean Up: May 20, 2023, with the rain date of May 21, 2023. Greg will bring his tools.

5. Fundraising:

Pet Rock: No discussion

Dog Swim. Mary scheduled the swim with Sutton at Camp Marion for June 10, 10-noon, with a rain date of June 11. Mary was informed that Camp Marion is now open year-round, and there may be other people at the camp as well. Mary is unable to attend the swim. Greg and Susan will be there. Greg will bring petty cash.

Golf Fundraiser: Mary's singing group will be running a golf fundraiser this August. If it goes well, she will consider one for the dog park.

Gnome Walk: Mary attended a gnome walk in Salisbury and thought it could be a good fundraiser for the Friends when they become active again.

6. Status of Membership:

a. Dog Park Committee & Friends: Mary stated that she will no longer be a resident of Millbury as of August 17, 2023. It was decided that Mary would work with Conor to draft a letter to the membership outlining some of the history of the park, stress that the park is not funded by the town, and if we do not have a committee, we will need to close the park.

As an incentive to participate, if a person serves one year on the committee or on the Friends, attends at least 80% of the meetings, and assists at at least one fundraiser in one year, they may have a complementary dog tag for the following year.

It was also suggested that the committee not meet every month, that perhaps no fewer than six and no more than eight meetings per year are necessary. A meeting every other month may be all that is needed.

It was also suggested that, once the Friends group is active again, that those members also take a week in the off-season for trash duty.

7. Incidences: There were no incidences.

8. Unanticipated Business: Mike filled up the 5-gallon gas can. Conor will talk to DPW about the gas.

9. Next Meeting: June 20, 2023 at 6:00 PM by Zoom.

10. Adjournment: Mary Wright made a motion to adjourn the meeting at 6:45 PM. Susan Ainsleigh seconded the motion. Vote: Aye-2.

Respectfully submitted,

Mary Wright

Three handwritten signatures in blue ink. The first signature is 'Mary Wright', the second is 'Conor', and the third is 'Susan Ainsleigh'.