

FIRE HEADQUARTERS BUILDING COMMITTEE

December 5, 2023 5:30 pm

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2024 JAN 23 PM 2: 26  
MILITARY, MASS.

Members in attendance: Chair D. Rudge, Vice Chair/ Clerk R. Hamilton, B. Gasco, P. Concemi, M. Mann, S. Piscitelli, B. DeVault, S. Kosiba, J. Cadrin  
Guests in attendance: Joe Sullivan, Aditya Modi (CHA Consultants), Sean Coveney (Context), Peter Balkus (Board of Fire Engineers), Paul Stringham (Town Building Inspector)

Minutes from November 7, 2023: Motion by Paul and seconded by Steve P. to accept; unanimous.

Minutes from November 16, 2023: Motion by Paul and seconded by Jason to accept; unanimous

Dave presented the following invoices for processing:

Invoice # 00038, Context Architecture, dated 12/1/2023 for \$28,000 as part of the construction administration; Motion by Paul and seconded by Maxine to pay the invoice; unanimous.

Invoice # 71648-23, CHA, dated 12/1/2023 for \$24,000 for construction administration: Motion by Paul and seconded by Steve P. to pay the invoice; unanimous

Invoice # 00017, Castagna Construction, dated 11/30/2023 for \$849,182.97 for construction work (invoice reviewed by Context, CHA and Clerk of the Works); Motion by Paul and seconded by Brian to pay the invoice; unanimous

Invoice #INV0224696, Briggs Eng., dated 9/30/2023 for \$10,145.00 for testing: Motion by Paul and seconded by Maxine to pay the invoice; unanimous

Invoice #61430, EH&E, dated 11/19/2023 for \$2,000.00 for commissioning: Motion by Paul and seconded by Steve P. to pay the invoice; unanimous

The following FF&E Quotes were presented:

Quote from Sclamo's for a dining set with 10 chairs and 4 counter stools for \$2,733: Motion by Paul and seconded by Brian to accept the quote: unanimous

Quote from B2B My Go To Source for \$1,375 for a portable powered lectern with battery system: Motion by Paul and seconded by Maxine to accept the quote: unanimous

Change Order #13: Sean explained the items on the change order, one was an add and four were credits, net result was \$5,279.31 credit; Motion by Paul and seconded by Steve P. to accept the change order: unanimous

Adi and Joe gave an update on the project: They explained the current budget along with some of the items that will move as the project comes to completion, we should wait a month or 2 before having an open house to allow the firefighters to get in and adjusted to the building, in answer to Paul's question: as the project winds down there should not be any outstanding leftover invoices, they are tracked very well to keep up to date, the retainage is held until punch list items are completed from each contractor, discussions on the overhead doors continue, the training that happens will be video taped so it can be referred back to, the warranty is very important and different than the punch list.

Sean gave an update: They will start working on a punch list to be sure everything is covered, in answer to Dave's question: the schedule remains the same, the effect of the switch gear arriving

has not been worked into it yet, Joe added: delay in powering up the building has delayed the commissioning work, moving in earlier could help find the bugs in the systems and allow repairing them faster while the contractors are still on site.

Paul Stringham, Building Inspector: building commissioning report is critical, it shows the status of all units, a building with a BMS system is very important to see that, he had 2 issues to address 1) The walkways at the curb not handicap accessible 2) Existing granite steps on west side of property are an issue; they need to have railings on it, signs to block them, or removed, essentially brought up to code or removed, Sean asked Paul to attend the next construction meeting on Thursday, he agreed to.

Dedication plaque: A draft of the plaque was sent to the committee, the only change the sub-committee asked for was to change the date from 2024 to 2023 (when the majority of the construction took place), Sean will send a new mock up when it's done for a full committee vote to be sure everything is right on it.

Dedication/ Open House: Paul brought up the idea of having a dedication sooner and an open house later, he thought it should be special, separate and different than the open house, Dave mentioned the last one they did for a new station was combined, Dave brought an idea the sub-committee discussed and agreed to: to have a turnover ceremony where the Building Committee would turnover the building to the fire dept, short and simple, and a formal open house with speeches and tours in the spring, discussed possibly a March 3, 2024 turnover ceremony and possibly a May open house.

US Dept. of Commerce construction reporting: Rich reported the monthly report was sent in and a copy was sent to all committee members.

Motion to adjourn by Paul and seconded by Bruce.: unanimous.

Adjourned 6:20 pm

*Next Meeting: January 2, 2024 5:30 in the new fire station*

December 5, 2023 Fire Headquarters Building Committee Minutes

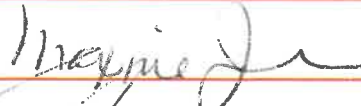


David J. Rudge



Richard P. Hamilton

Brian K. Gasco



Maxine J. Mann



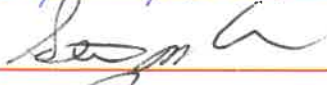
Paul T. Concemi



Bruce M. DeVault



Steven P. Piscitelli



Steven M. Kosiba



Jason D. Cadrin