

FIRE HEADQUARTERS BUILDING COMMITTEE

January 2, 2024 5:30 pm

Members in attendance: Chair D. Rudge, Vice Chair/ Clerk R. Hamilton,
P. Concemi, M. Mann, S. Piscitelli, B. DeVault, S. Kosiba, J. Cadrin
Guests in attendance: Aditya Modi (CHA Consultants), Sean Coveney (Context)

Minutes from December 5, 2023: Motion by Paul and seconded by Steve P. to accept; unanimous.

Dave presented the following invoices for processing:

Invoice # 00039, Context Architecture, dated 1/1/2024 for \$29,000 as part of the construction administration; Motion by Steve K. and seconded by Steve P. to pay the invoice; unanimous.

Invoice # 71648-24, CHA, dated 1/4/2024 for \$24,000 for construction administration: Motion by Paul and seconded by Bruce to pay the invoice; unanimous

Invoice # 00018, Castagna Construction, dated 12/31/2023 for \$242,573.70 for construction work (invoice reviewed by Context, CHA and Clerk of the Works); Motion by Paul and seconded by Steve P. to pay the invoice; unanimous

Invoice #INV0225149, Briggs Eng., dated 11/25/2023 for \$1,832.50 for testing: Motion by Paul and seconded by Maxine to pay the invoice; unanimous

Invoice #61684, EH&E, dated 12/18/2023 for \$2,000.00 for commissioning: Motion by Paul and seconded by Bruce to pay the invoice; unanimous

The following FF&E Invoices were presented:

Invoice #70591, Beltronics, dated 12/8/2023 for \$70,740.00 for radio equipment: Motion by Paul and seconded by Steve P. to pay the invoice; unanimous

Invoice #3652, L.W. Bills, dated 12/22/2023 for \$11,000.00 for refurbishing the fire alarm panel: Motion by Paul and seconded by Steve K. to pay the invoice; unanimous

Invoice #115771, B2B My Go To Source, dated 12/11/2023 for \$54,820.82 for furniture: Motion by Paul and seconded by Bruce; unanimous

The following FF&E quote was presented:

Quote #204095 from FT&S dated 12/11/2023 for \$2,322 for an EMS Gear Storage Rack: Motion by Steve K. and seconded by Bruce to accept the quote: unanimous

Context Amendment #4: To extend the services of the architect by 4 weeks: Motion by Steve K. and seconded by Bruce to approve the amendment; unanimous

Change Order #14: Sean explained that because of the delays in powering up the building there were incurred costs. Paul questioned the delays and Sean explained the details. There is also a change to correct some window lighting to what the original intent was. Sean does not foresee any further sizeable change orders. Motion by Paul and seconded by Steve P. to accept the change order; unanimous

Adi gave an update on the project: The WIFI is installed, Sunset Sound on site today installing security and access control, the HVAC system is being flushed out and starting up on Thursday, the phone to the elevator is going in tomorrow, he explained the budget: we are 99% complete on

construction, he will reconcile numbers with Rich to be sure we have everything covered, he made a spreadsheet to track the location of FF&E items. Maxine asked about uncommitted funds, Adi explained he is going to move all the balances from line items that are completed to have a true contingency / uncommitted funds number.

Dedication plaque: A draft of the plaque was sent to the committee, Dave explained the sub-committee approved the wording and is looking for a formal vote of the full committee to accept it, Motion by Bruce and seconded by Maxine to accept it, unanimous.

Dedication/ Open House: Dave would like to stick with the March 3rd soft opening date to turn the building over to the fire department and asked for confirmation from Sean and Adi that it will be ready at that point. They both felt they would get a better idea at Thursday's meeting.

US Dept. of Commerce construction reporting: Rich reported the monthly report was sent in and a copy was sent to all committee members.

Bruce asked if we had any grants or rebates pending, Rich explained there have been no grants for public safety buildings in years, that is why we finally decided we could not wait any longer to build. As far as rebates go, we have some coming from National Grid and possibly Ever-source.

Motion to adjourn by Paul and seconded by Rich.: unanimous.

Adjourned 6:20 pm

Next Meeting: February 6, 2024 5:30 in the Large Conference Room at Town Hall

January 2, 2024 Fire Headquarters Building Committee Minutes



David J. Rudge



Richard P. Hamilton

Brian K. Gasco



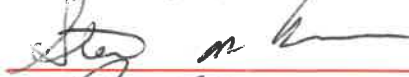
Maxine J. Mann

Paul T. Concemi

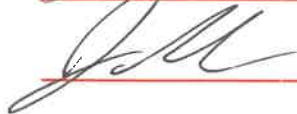
Bruce M. DeVault



Steven P. Piscitelli



Steven M. Kosiba



Jason D. Cadrin