

Millbury Housing Authority

Minutes

September 14, 2023

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MILLBURY, MASS.

Meeting convened at 1:00pm

All members present

Motion by Veronica Wood, seconded by Sherry Forleo to accept the change order, the Certificate of Substantial Completion, and the Certificate of Final Completion for Project #186117. All in favor. Motion carried unanimously.

Motion by Veronica Wood, seconded by Sherry Forleo to accept the change order in the amount of \$5,075 for project #186105. All in favor. Motion carried unanimously.

Discussion...The three finalists for the position of executive director were discussed.

Alvina Brevard from Chicopee is director of emergency housing for EOHLC. She has a Masters Degree in Public Administration, a Masters Degree in Counseling, and a Bachelors Degree in Psychology. She has worked with EOHLC for 13 years, and is responsible for supervision of 7 staff.

Danielle Johnson from Lunenburg is executive director of the Pepperell Housing Authority. She has three years of college, and has her MPH. She has worked with the housing authority as executive director for four years, and has prior experience supervising a minimum of ten employees.

Amanda Phillips from Winchendon is Assistant Executive Director. She has a Juris Doctorate, and a Bachelor of Science Degree. She is a Certified Mediator and has her PHM certification. She has worked at the housing authority for five years, three years as Tenant Coordinator, one year as Housing Administrator, and one year as Assistant Executive Director. She manages housing and maintenance staff.

Motion by Veronica Wood, seconded by Virginia Yasko to accept the finalists and to schedule interviews on Tuesday, September 19, 2023 from 1pm to 4pm. All in favor. Motion carried unanimously.

Meeting adjourned at 2:18pm

Respectfully submitted,

A handwritten signature in cursive script, reading "Frances M. Gauthier", written over a horizontal line.

Frances Gauthier

A handwritten signature in cursive script, reading "Carol A. Smith", written over a horizontal line.

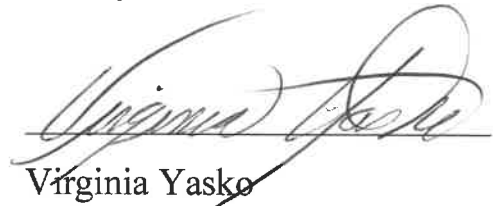
Carol A. Smith

A handwritten signature in cursive script, reading "Veronica A. Wood", written over a horizontal line.

Veronica Wood

A handwritten signature in cursive script, reading "Sherry Forleo", written over a horizontal line.

Sherry Forleo

A handwritten signature in cursive script, reading "Virginia Yasko", written over a horizontal line.

Virginia Yasko