



# **NATURE TRAILS COMMITTEE – Arbor Day Meeting**

## **MEETING MINUTES**

**Tuesday, February 13, 2024 at 7:00 PM**

### **BOARD MEMBERS IN ATTENDANCE**

**Bruce DeVault** (Chairman)  
**Raymond Kelley** (Clerk)

**Ken Bedard** (Member)  
**Linda Dalton** (Member)

**Michele Piselli** (Member)

### **BOARD MEMBERS ABSENT**

**Cameron Graves** (Vice Chairman)

### **MEETING AGENDA**

*Arbor Tree Event Project*

### **MEETING**

#### **1. Call Meeting to Order**

Mr. DeVault called the meeting to order at 7:00 PM. Bruce provided the Zoom info. Ray read the disclaimer for MNTC.

#### **2. Discussions**

- **Millbury Town Officials:** Bruce has had discussions or is planning to have discussions with the following Millbury town officials regarding their recommendations the Arbor Day 2024 event:
  - 1) Acting Town Manager
  - 2) Fire Chief – Steve Kosiba ([skosiba@millbury.gov](mailto:skosiba@millbury.gov))
  - 3) Police Chief – Brian Lewos ([blewos@millburypolice.com](mailto:blewos@millburypolice.com))
  - 4) Millbury Conservation Commission – Donald R. Flynn
  - 5) Selectmen – Bruce will speak with the Selectmen before the end of the month.
  - 6) Millbury Town Clerk – Jane Davolio.
  - 7) Town Manager's Office – Bruce needs to speak with Amy & Karen regarding Liability sign offs.
  - 8) Millbury High School – Bruce will talk with Rick Bedard regarding parking at Windle Field & possible help from the school on the project. Bruce will talk with him tomorrow. Ken said that there's a Conservation Club that Bruce should get in touch with and will provide the info to Bruce.
- **Event Parking:** Obtain written permission for potential parking at Magliaro's on West Main Street. Bruce will also check with the Fire Chief about parking in their West Millbury lot.

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MILLBURY, MASS.

- **Notify abutters of our event.** Bruce wants the fire department and abutters to be notified about the Arbor Day event. Bruce has already put the word out to Brierly about the event. Ray questioned about informing the other businesses in the area too. There's a glass place and a church close by.
- **Get a permanent ZOOM # for the meetings until 4/30/2024.** Bruce will touch base about getting a new Zoom number going forward.
- **Vests / Gloves / Tools**
  - 1) Vests for Team Leaders – Bruce has orange and green vests in the trailer.
  - 2) Gloves – We have many pairs of gloves to share too.
  - 3) Tools – Bruce will check with United rentals for a donation of shovels and pick axes.
- **Date Planning**
  - 1) Arbor Day will be Saturday, 4/27/2024.
  - 2) Rain date the Saturday, 5/4/2024.
- **Trees**
  - 1) Warren Gardner the Millbury Tree Warden – Bruce has an appointment for 2/16/2024. Bruce wants to check the footage to calculate how many trees are needed.
  - 2) Bigelow Nurseries – Bruce will get information from Warren about this nursery as it is the nursery the Town uses. Warren will donate money towards this event. Bruce will also meet with Conservation too.
  - 3) Planting Location – Ken would like to understand the scope of where this project will be. Bruce shared his screen to show people a map of the location. Bruce estimates that it's about 1,000 ft.
- **Millbury DPW & Millbury Parks Department.**
  - 1) Bruce will talk with these guys about tools also.
  - 2) Michelle asked about Patricia Arp from the DEP. She had planted trees in Millbury a few years back. She said that each tree took about 20 minutes to dig. Michelle will reach out to her to see if she is at the same address. Ray found her name on LinkedIn. Michelle will send her phone number to Ray and he will reach out to her.
  - 3) Bruce reminded everyone that we need to have the trail marked before we can start planting trees. Bruce will mark the spots with red flags or spray paint to signify where we want the trees to go. Bruce is sure that both the Police and Fire chief will have recommendations.

- **Posting about event and advertising.**

- 1) Bruce's biggest concern is posting this and getting the information out. Most important: how fast can we get a signup, and how fast can we advertise
- 2) Suggestions were to involve Holy Cross College.
- 3) Ray said a banner by the gas station would be great too. Bruce will check with IBA to see if they could make a banner for us.
- 4) John said that the Town Center board is a good place to advertise.
- 5) Michelle said that sign-up genius is a good place to organize the event. Bruce will reach out to Mollie about what she used to sign up (she was at the Stowe Trail event).
- 6) Ray mentioned that if we went through the Blackstone River Valley National Heritage Corridor we might be able to be under their liability umbrella. Ray will talk with the president of the Watershed organization to see if they can help. Ray will discuss with Stephanie before the meeting next week.
- 7) Ken will check with some of his other contacts: Ray Longvall from Riverbend Farm and Jody Madden are the Regional contacts at DCR.
- 8) The funding is not the issue at this time, it's the planning and preparation. Bruce will send out texts about the next town meetings.
- 9) Ken wanted to know about reporting procedures for tasks. Bruce said we can stay in touch with each other (via email), but will want to officially report during our next Public Meeting.
- 10) Michelle wanted to know if the Conservation Committee is going to be involved. Bruce said they will purchase the trees (along with Warren). He will confirm when he goes to their meeting.
- 11) Bruce will check with Rick Bedard about school involvement, and Michelle will check with Boy Scouts and the Heart of N.E.
- 12) Community – Bruce asked if anyone in the community had questions. Vicky said that she thinks digging the holes for the trees is going to be a major project. Bruce will get the trail marked and the spots for the trees mapped out too within the next few days. Michelle questioned whether we should get a port-a-potty for the event. Bruce will check with the local guy who has a service. Michelle also wondered if this would be a good event to have the Boy Scouts do a camp out.

### **3. Adjournment**

**MOTION:** **Adjourn the meeting @ 8:02 pm.**

1<sup>st</sup>: Ken; 2<sup>nd</sup>: Michelle. Mr. DeVault took a vote. The vote was unanimous and carried without any further discussion.



## NATURE TRAILS COMMITTEE

Signature of Attendees and Approval for Minutes from  
Tuesday, February 13, 2024

Bruce DeVault – Chairman:



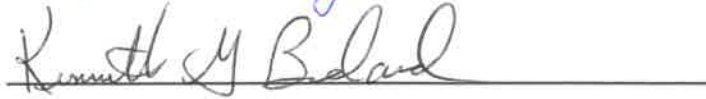
Cameron Graves – Vice Chairman:



Raymond Kelley – Clerk:



Ken Bedard – Member:



Michele Piselli – Member:

Linda Dalton – Member:



Comments:

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