

**Millbury Public Schools
School Committee**

**Regular Session
Meeting Minutes**

TECHNICAL
2024 MAR 28 PM 3:33
MILLBURY, MASS

Date: March 13, 2024

Location: Millbury Memorial Jr./Sr. High School Library/Media Center

Members Present: Mrs. Jennifer Nietupski, Chairperson
Mr. Christopher Wilbur, Vice Chairperson
Ms. Kristen Birch, Member
Ms. Jessica Bristol, Member
Mrs. Sarah Murray, Member

Administrators Present: Mr. Richard G. Bedard Jr., Assistant Superintendent for Finance & Operations
Mr. Jeffrey Berthiaume, Director of Informational Technology
Ms. Elizabeth Boutiette, Director of Curriculum and Instruction
Mr. Christopher Lowe, Principal, Millbury Memorial Jr./Sr. High School
Mr. Andrew Tuccio, Principal, Raymond E. Shaw School
Mrs. Christine Warren, Director of Special Education

This meeting was recorded and broadcasted by Millbury's Public Access Channel.

At 7:06PM, Mrs. Nietupski called the meeting to order and led the Committee in reciting the Pledge of Allegiance.

Public Hearing: School Choice for School Year 2024-2025

At 7:06pm, Mr. Wilbur motioned to open the public forum on school choice, seconded by Ms. Birch. The motion passed (5-0).

None of the audience members requested to speak.

At 7:07pm, seeing no one wishing to speak, Mr. Wilbur motioned to close the public forum, seconded by Ms. Birch. The motion passed (5-0).

Review and Approval of Meeting Minutes

Ms. Birch motioned to accept the Regular Session minutes of February 28, 2024, seconded by Ms. Bristol. The motion passed (5-0).

Report of the Policy Subcommittee

Mrs. Murray, Chair of the Policy Subcommittee, asked the Committee to consider approving the following actions:

Amend Policy IJ: Instructional Materials (second reading)
Eliminate Policy BK: Reconsideration of Instructional Resources (second reading)
Eliminate Policy BEDB: Agenda Format (second reading)
Eliminate Policy GGCQD: Resignation of Professional Staff Members (second reading)
Eliminate Policy GCQE: Retirement of Eliminate Professional Staff Members (second reading)
Eliminate Policy GDQC: retirement of Support Staff members (second reading)
Eliminate Policy GDQD: Dismissal of Support Staff Members (second reading)
Amend Policy GCF: Professional Staff Hiring (second reading)

The Committee agreed to table action on Policy BEDB until further consideration.

Ms. Birch motioned to accept amendments to Policies IJ and GCF as a slate, seconded by Ms. Bristol.
The motion passed (5-0).

Mr. Wilbur made a motion to eliminate Policies BK, GGCQD, GCQE, GDQC, seconded by Ms. Birch.
The motion passed (5-0).

Report of the Administration

a. Student Presentations

Mr. Jeff Berthiaume, Director of Instructional Technology, introduced two groups of students to the Committee. The students then demonstrated recent projects they completed in one or more of our STEM classes.

b. After-School Activities at the Raymond E. Shaw School

Mr. Tuccio, Principal of the Raymond E. Shaw School shared information regarding the after school activities that are held at the Shaw School. Some of the activities that were offered were Girls on the run, chess, legos, PE club, volleyball, art and acapella. The courses are offered four times per year to ensure that all students have an opportunity to participate.

Finance and Operations

a. Proposed Fiscal Year 2025 School Operating Budget

Based on conversations with Town Manager Karyn Clark and Finance Director Jennifer Barrett, the leadership team has made \$100,000 in adjustments to the FY25 budget. Mr. Bedard asked the Committee to consider approving the reduced Fiscal Year 2025 school operating budget, which now amounts to \$26,240,641.00 (a 3.54% increase over FY24).

Mr. Wilbur motioned to approve the reduced Fiscal Year 2025 school operating budget of \$26,240.641, seconded by Mrs. Murray. The motion passed (5-0).

Unfinished Business

- a. Raymond E. Shaw School Construction Project: Timeline for Completion and Budget Status of Phase I (School Building Construction) and Phase II (Playing Fields Construction)

OPM and Contractors have made significant progress with the interim building inspector to finalize an occupancy permit for Shaw. NGrid's solar array impact study for the R.E. Shaw School was due to conclude on February 19, 2024. However, we were just informed that we will not receive the results of the solar impact study until late March. The Building Committee approved the purchase of dugout roofs for the baseball field at Shaw at a cost of \$34,000 leaving a remaining contingency balance of \$230,719.00

- b. Consideration of Final Approval for an Overnight 6th Grade Trip to Nature's Classroom

Mr. Tuccio, Principal of the Raymond E. Shaw School, asked the Committee to consider granting final approval for the 6th grade to attend the overnight field trip to Nature's Classroom in Charlton, MA from April 22 to April 24. Students and families will have three options this year: a full day and overnight trip, a day-only trip, and an extended day trip.

Ms. Bristol motioned to grant final approval for the 6th grade Nature's classroom, seconded by Mrs. Murray. The motion passed (5-0).

- c. Consideration of Revised 24-25 School Calendar

The Committee accepted revisions to the school year calendar including:

Shifting the first day of school to Wednesday, August 28;

Making Friday, August 30 a full day of school;

Shifting the last day of school will be June 18.

Ms. Birch motioned to approve the revised calendar, seconded by Mrs. Murray. The motion passed (5-0).

New Business

- a. Consideration of School Choice Participation for the 2024-2025 School Year

After reviewing current enrollment data as a Committee, Mr. Wilbur motioned to accept the continuation of school choice, seconded by Ms. Bristol. The motion passed (5-0).

- b. Consideration of Revised Graduation Requirements

Mr. Christopher Lowe, Principal of the Jr./Sr. High School, asked the Committee to consider amending Millbury's current graduation requirements in order to allow students more varied options for fulfilling technology course requirements. This proposed amendment will allow students to take other technology courses, such as AP computer programming, to fulfill this requirement.

Mr. Wilbur motioned to approve the revised graduation requirements, seconded by Ms. Bristol. The motion passed (5-0)

c. Review of Proposed 2024-2025 School Committee Meeting Calendar

The Committee reviewed a calendar of School Committee meetings for next year. The Committee asked to replace the meeting dates of 11/27/24, 12/11/24, and 12/25/24 with 12/4/24 and 12/17/24.

Ms. Bristol motioned to accept the School Committee meeting calendar, seconded by Ms. Birch. The motion passed (5-0).


d. Committee member Representative to the Financial management Planning Committee

After discussion, Ms. Bristol motioned to appoint Mr. Wilbur as the Committee representative, seconded by Ms. Birch. The motion passed (5-0).

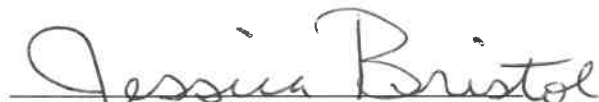
Adjourn


At 8:15 PM, Mr. Wilbur motioned to adjourn the regular session, seconded by Ms. Bristol. The motion passed (5-0).

Approved:


Jennifer B. Nietupski, Chairperson

Christopher Wilbur, Vice Chairperson


Jessica Bristol


Sarah Murray


Kristen Birch