

**Millbury Public Schools  
School Committee**

Regular Session  
Meeting Minutes

TOWN CLERK  
2024 APR 11 AM 10:13  
MILLBURY, MASS

Date:	March 27, 2024
Location:	Millbury Memorial Jr./Sr. High School Library/Media Center
Members Present:	Mrs. Jennifer Nietupski, Chairperson Ms. Kristen Birch, Member Ms. Jessica Bristol, Member Mrs. Sarah Murray, Member
Administrators Present:	Mr. Richard G. Bedard Jr., Assistant Superintendent for Finance & Operations Ms. Elizabeth Boutiette, Director of Curriculum and Instruction Mr. Andy Hall, Principal, Elmwood Street School Mr. Gregory Myers, Superintendent Mrs. Christine Warren, Director of Special Education
Contributing Guests:	Mrs. Sarah Comeau, Instructional Coach, Millbury Memorial Jr./Sr. High Mrs. MaryAnn DeMaria, Instructional Coach, Millbury Memorial Jr./Sr. High Mr. Christopher Mainhart, Instructional Coach, Elmwood Street School Mrs. Juliet Rodriguez, Instructional Coach, R. E Shaw School Mrs. Cheryl Schonberg, Instructional Coach, Elmwood Street School Mrs. Tamisha Thompson, Instructional Coach, R.E. Shaw School

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This meeting was recorded and broadcasted by Millbury's Public Access Channel.

At 7:02PM, Mrs. Nietupski called the meeting to order and led the Committee in reciting the Pledge of Allegiance.

**Review and Approval of Meeting Minutes**

Ms. Bristol motioned to accept the regular session minutes of March 13, 2024, seconded by Ms. Birch. The motion passed (4-0).

Mrs. Nietupski asked the Committee to take agenda items under Finance and Operations and Unfinished Business out of order since one of the presenters would be arriving late to the meeting. The Committee agreed.

**Finance and Operations**

a. AfterCare Tuition Review and Proposed Adjustment

Mr. Bedard asked the Committee to consider increasing BeforeCare and AfterCare tuition rates by \$5 per week effective with the start of the new school year. This increase will bring an estimated additional \$24,000 in annual revenue based on current participation rates.

Mrs. Nietupski asked if we have looked into offering care on PD days, vacation, etc. Some neighboring district offer such days for children as a way to increase their education and to assistant parents who may need assistance during these specific days.

Ms. Bristol motioned to approve the new AfterCare and BeforeCare tuition rates at both Elmwood and Shaw School, seconded by Ms. Birch. The motion passed (4-0).

b. Discussion of Proposed Fiscal Year 2025 School Operating Budget

Mr. Bedard asked the Committee to consider approving the reduced Fiscal Year 2025 school operating budget, which now amounts to \$26,170,641 or 3.26% over FY24

Ms. Birch motioned to approve the \$70,000 adjustment to the FY25 budget, totaling \$26,170,641.00, seconded by Mrs. Murray. The motion passed (4-0).

**Unfinished Business**

a. Raymond E. Shaw School Construction Project: Timeline for Completion and Budget Status of Phase I (School Building Construction) and Phase II (Playing Fields Construction)

A survey of the Shaw School property will be complete by April 12, 2025. Once the survey is complete, the Planning Board and the Conservation Commission will consider issuing closeout approvals.

The Shaw School officially qualified as a certified LEED Gold building by earning 63 LEED points. Attaining Gold certification means the building has excelled in sustainable design and operation. A LEED Gold plaque will be displayed near the foyer of the Shaw School.

b. Windle Field Tennis/Pickleball Court Project

Mr. Bedard provided the Committee with an update on the Windle Field Tennis/Pickleball Court project, including a summary of project bids which were opened on Tuesday, March 26, 2024. Based on these bids, the project is currently \$52,385 over budget. Mr. Bedard is in the process of checking references.

Mrs. Nietupski asked the Committee to give the authority to Mr. Bedard to use school choice funding if needed to backfill the cost of this project. The Committee agreed.

**Report of the Administration**

a. Report of the Student Council

There were no student council members present to provide a report.

b. Presentation of Mid-Year i-Ready Growth Data

Ms. Elizabeth Boutiette, Director of Curriculum, Instruction, and Assessment, joined by Instructional Coaches from each school, provided the Committee with an update on students' mid-year academic growth, including data regarding the number of students above, at, and below grade level expectations. Overall, students across the district are consistently meeting or exceeding growth targets in both mathematics and ELA.

### **New Business**

a. Review and Approval of Millbury's Student Opportunity Act Plan

Ms. Boutiette provided the Committee with an overview of Millbury's Student Opportunity Act Plan. The SOA requires districts to develop three year plans that identify disparities in student learning opportunities and outcomes for the student groups they serve and outline how SOA funds will be spent to address educational disparities. The district has chosen the following two improvement areas as the focus of our SOA plans: implement a multi-tiered system of support to help all students progress both academically and in their social, emotional, and behavioral development; and to create and sustain high-quality pathways and programs.

Ms. Bristol motioned to accept the three year Student Opportunity Act, seconded by Ms. Birch. The motion passed (4-0).

Ms. Bristol asked Mr. Myers to invite the Parents Club, the Booster Club, and the Millbury Music and Performing Arts group to attend a future meeting to share all of the great things they are doing for Millbury students.

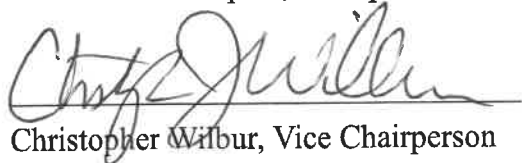
### **Adjourn**

At 8:59 PM, Ms. Bristol motioned to adjourn the regular session, seconded by Ms. Birch. The motion passed (4-0).


Approved:

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Jennifer B. Nictupski, Chairperson



Christopher Wilbur, Vice Chairperson

  
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Jessica Bristol

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Sarah Murray

  
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Kristen Birch