

**Millbury Public Schools
School Committee**

2024 APR 25 AM 10:30

**Regular Session
Meeting Minutes**

Date: April 10, 2024

Location: Millbury Memorial Jr./Sr. High School Library/Media Center

Members Present: Mr. Christopher Wilbur, Vice Chairperson
Ms. Kristen Birch, Member
Ms. Jessica Bristol, Member

Administrators Present: Mr. Richard G. Bedard Jr., Assistant Superintendent for Finance & Operations
Mr. Jeffrey Berthiaume, Director of Instructional Technology
Ms. Elizabeth Boutiette, Director of Curriculum and Instruction
Mr. Gregory Myers, Superintendent
Mrs. Christine Warren, Director of Special Education

This meeting was recorded and broadcasted by Millbury's Public Access Channel.

At 7:01PM, Mr. Wilbur called the meeting to order and led the Committee in reciting the Pledge of Allegiance.

Review and Approval of Meeting Minutes

Ms. Bristol motioned to accept the regular session minutes of March 27, 2024, seconded by Ms. Birch. The motion passed (3-0).

Report of the Administration

a. District Enrollment Updates and Projections

Mr. Myers updated the Committee on current and historical enrollment trends along with projected enrollment figures from MSBA and NESDEC. Enrollment has remained steady for the past ten years. Twenty four 8th graders were accepted to BVT this year. Every year we lose 15-20 students to BVT but offering school choice has allowed our numbers to maintain. The District currently has 36 school choice students. There are 37 homeschooled students, which has increased since the pandemic.

Ms. Birch asked for data on whether BVT graduates pursue careers in the trades.

Finance and Operations

a. Acceptance of Donation from Millbury Credit Union

Mr. Bedard asked the Committee to consider accepting a donation of \$10,290 for the suggested purpose of supporting the District's partnership with the North Atlantic States Carpenters Training Center.

Ms. Birch motioned to accept the donation of \$10,290 from Millbury Credit Union, seconded by Ms. Bristol. The motion passed (3-0).

Mr. Wilbur asked administration to send a thank you letter for their tireless support to the school district.

b. Revolving Account Update

Mr. Bedard Provided the Committee with an update on balances for the District's twelve revolving accounts as of April 8, 2024..

Mr. Wilbur asked to have the Booster Club and the Millbury Parents Club attend an upcoming meeting to thank them for their contributions.

Unfinished Business

a. Raymond E. Shaw School Construction Project: Timeline for Completion and Budget Status of Phase I (School Building Construction) and Phase II (Playing Fields Construction)

Mr. Myers informed the Committee that it is uncertain when a survey of the Shaw School property will be complete. This survey is required by the Millbury Planning Board as part of the project's approval. Once the survey is complete, the Planning Board and Conservation Commission will consider issuing closeout approvals.

b. Windle Field Tennis/Pickleball Court Project

Mr. Bedard provided the Committee with an update on the Windle Field Tennis/Pickleball Court project. 102 Property Maintenance, out of Millbury was the low base bid at \$298,000. The base bid includes site prep, court layout and painting, and fencing. Mr. Bedard checked references and asked the Committee to consider accepting both the base bid and alternate bid from 102 Property Maintenance. The project is currently \$60,001 over budget. After meeting with the Town Manager and Finance Director, the school will use \$30,000 in school choice funds and \$30,001 from the Town's ARPA funding.

Ms. Bristol motioned to approve the base bid of \$298,000 and alternate #1 of \$135,000 from 102 Property Maintenance, seconded by Ms. Birch. The motion passed (3-0).

New Business

Ms. Bristol thanked the Parents Club for hosting a Q&A with SRO Gasco about last week's bomb threats.

Mr. Wilbur commended Mr. Bedard for his management of the school budget as the district transitions away from ESSER funding.

Ms. Birch will have an update on the superintendent's goals at the next meeting.

Adjourn

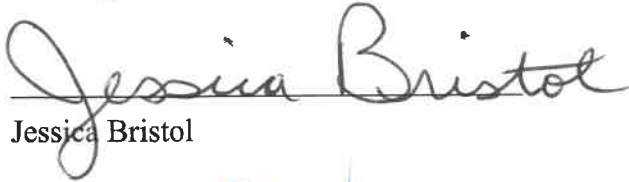
At 7:57 PM, Ms. Bristol motioned to adjourn the regular session, seconded by Ms. Birch. The motion passed (3-0).

Approved:

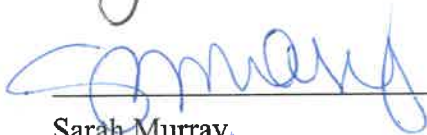
Jennifer B. Nietupski, Chairperson



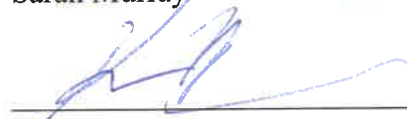
Christopher Wilbur, Vice Chairperson



Jessica Bristol



Sarah Murray



Kristen Birch