

**Raymond E. Shaw Elementary School
Building Committee Finance Subcommittee**

Meeting Minutes

Date: May 17, 2023

Present: Mr. David Billings, Hill International

Mrs. Rachel Decatur

Mr. Stephen Decatur

Mrs. Jennifer Nietupski, Subcommittee Vice-Chair

Mr. Greg Myers, Superintendent of Schools

Mr. Rob Pine

Mr. Andrew Tuccio, Principal, R.E. Shaw Elementary School

Mrs. Libby Turowski, T² Architecture

Mr. Peter Turowski, T² Architecture

Location: Raymond E. Shaw Elementary School Cafeteria

Time: 6:10pm

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1. Review and Approval of Outstanding Invoices - *Vote Requested*

Mr. David Billings reviewed the following invoices:

a. Hill International Invoice #61 totalling \$17,034.00

Mr. Pine motioned to approve payment of invoice 61, seconded by Mr. Decatur. The motion passed (4-0)

b. T² Architecture: Invoice #53 totalling \$6,962.50

Mr. Pine motioned to approve invoice 53, seconded by Mrs. Decatur. The motion passed (4-0).

c. Fontaine Brothers Invoice #25 totalling \$216,267.49

Mr. Decatur motioned to approve payment of invoice 25, seconded by Mr. Pine. The motion passed (4-0).

d. FF&E Invoices

i. PSI-New England Storage Products Invoice #8354 totalling \$1,062.40

Mr. Decatur motioned to approve payment of invoice 8354, seconded by Mr. Pine. The motion passed (4-0).

e. Technology Invoices

i. Ockers Company Invoice #151748 totalling \$6,137

ii. Ockers Company Invoice #150050 totalling \$21,681

Mrs. Decatur motioned to approve payment of invoices 151728 and 150050, seconded by Mr. Pine. The motion passed (4-0).

f. Invoices for Additional Items

i. American Ladders & Scaffolds P.O. #231493 totalling \$1,606.94

ii. On Deck Sports Invoice #181458 totalling \$3,148.11

- iii. United Ag & Turf Invoice #9894948 totalling \$13,482.90
 - iv. John Deere Invoice #117469663 totalling \$8,828.82
 - v. Courtclean TKH Design, Inc Invoice # 56409 totalling \$1,716.07
- Mr. Decatur motioned to approve payment for additional items listed above, seconded by Mr. Pine. The motion passed (4-0).

2. Review and Approval of Fontaine Brothers Change Order 30 - *Vote Requested*

Mr. Billings reviewed a change order totalling \$42,408.00 from Fontaine Brothers that includes:

- a. Boulder Scramble Revision: \$8,800
- b. Added Rope Climber: \$25,745
- c. Admin Suite Door Hardware: \$9,480
- d. Credit for Art Room Motor: (\$1,617)

Mr. Pine motioned to approve payment of Change Order 30, seconded by Mr. Decatur. The motion passed (4-0).

3. Review of Construction Activity to Date, Construction Schedule, and Budget.

Mr. Billings provided an overview of concerns about the turf field, including visible seams, foul lines out of place, and infill. He stated that Jonathan Tiexiera has been in regular contact with Fontaine to ensure proper corrections to the field.

Mr. Billings updated the Committee on efforts to control drainage and soil erosion on the third base side of the baseball field.

Mr. Billings provided an update on the general construction budget, contingency balance, and anticipated costs.

4. Adjourn

At 6:47 pm, Mrs. Decatur motioned to adjourn the meeting, seconded by Mr. Pine. The motion passed unanimously (4-0).










