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MILLBURY, MASS.

**Millbury Public Schools**  
**SHAW BUILDING COMMITTEE MEETING MINUTES**

**October 18, 2023**

**7:00PM**

**Location: Millbury Memorial Jr./Sr. High School Media Center**

**Zoom Meeting ID: 860 0377 4414**

**Committee Members:** Bernie Plante, Andrew Tuccio, Greg Myers, Jennifer Nietupski, Kevin Kuphal, Kristin Boulanger, Michael O'Connor, Michael Tarka, Rachel Decatur, Richard Bedard, Robert Pine, Scott Despres, Andrew Tuccio, Michael Tarka, Stephen Decatur, Karyn Clark

**Members Present:** Jennifer Nietupski, Kofi Agyeman (remote), Greg Myers, Michael O'Connor, (remote), Bernie Plante, Richard Bedard, Andrew Tuccio, Kevin Kuphal (remote), Karyn Clark (remote), Rachel Decatur, Stephen Decatur, Scott Despres, Rob Pine

T2/Hill- Jonathan Teixeira, Tim Brennan (remote)

**Members Absent:** Kristin Boulanger, Stephen Wiltshire, Susan Teixeira, Michael Tarka

Call to Order

Mr. Plante called the meeting to order at 7:07 PM and led the committee in the pledge of allegiance.

- Approval of the August 16, 2023 Minutes- Vote Required

Mrs. Nietupski made the motion to approve the minutes from August 16, 2023, seconded by Mr. Pine. All in favor unanimously by roll call vote (13-0)

- Approval of the August Invoices - Vote Required (taken as a slate)

Hill: \$9,502.00

T2: \$30,077.00

Fontaine: \$344,300.49

Ockers: \$2,673.00

Ockers: \$405.00  
Kittredge: \$291.38

All invoices were approved prior to the meeting by the Finance Subcommittee.  
Mr. Pine motion to approve the August invoices, seconded by Mr. Tuccio All in favor  
unanimously by roll call vote (13-0)

- Approval of September Invoices- Vote Required (taken as a slate)

Hill: \$7,310.00  
T2: \$53,871.10  
Fontaine: \$19,806.60  
E&D Fence: \$4,800.00  
E&D Fence: \$4,500.00  
E&D Fence: \$13,453.00

All invoices were approved prior to the meeting by the Finance Subcommittee.  
Mr. Pine made the motion to approve the September invoices, seconded by Mr. Tuccio.  
All in favor unanimously by roll call vote (13-0)

- Approval of Fontaine Change Order #33 and #34- Vote Required

Fontaine Change Order #33  
PCO #248- \$15,233.00 additional marker and tack boards  
PCO #250- credit \$6,131.00 unused open rock excavation allowance

Total- \$9,102.00

Fontaine Change Order #34  
PCO#211a- CREDIT \$22,231.00 scoreboard footing  
PCO#213- \$4,701.00 music sound system  
PCO#237r3b- CREDIT \$5,442.00 Trench Drain  
PCO#249r1- \$600.00 dialer for panic button  
PCO#251- \$10,784.00 granite curb transitions around catch basins  
PCO#252- \$4,749.00 added logo on turf field

Total- Credit \$6,839.00

These change orders were reviewed by Mr. Teixeira and approved prior to the meeting by the Finance Subcommittee.

Mrs. Decatur made the motion to approve Fontaine Change Orders #33 and #34, seconded by Mr. Agyeman. All in favor unanimously by roll call vote (13-0).

- Construction, Scheduling, Budget Update: Hill International and T2.

Mr. Teixeira of Hill International reviewed the construction budget and contingency fund. He had a powerpoint and led the discussion. We are at a total construction budget of \$48,846,003 with \$2,579,374 in change orders to date and a remaining contingency of \$337,385.00.

Some work that has been completed in the last 60 days:

Fontaine demobilization of dumpsters, trailers and equipment; punch list and warrant items; gymnasium floor refinishing; lighting control reprogramming; scoreboard installation.

Work to still be completed:

Complete monetized punch list 100%; landscaping maintenance; complete closeout manual; and LEED certification/daylighting study.

Mr. Pine asked why the gym floor had to be refinished. Mr. Brennan mentioned that the company who installed it used a water based sealer which sets into the wood and doesn't give a high gloss. The installers came back and used an oil gloss finish at no cost.

Mr. Bedard asked the Committee for permission to purchase an 8-tier bleacher, which would be placed on the concrete pad in the outfield. This is an item that was put aside because of the cost but now that we have a large amount of money left in contingencies, we can afford it. Mr. Bedard and Mr. Agyeman have been looking into pricing.

Mr. Pine motioned to authorize Mr. Bedard and Mr. Agyeman to spend up to \$80k to purchase bleachers, seconded by Mr. Tuccio. All in favor unanimously (13-0)

Mr. Bedard also mentioned that our next meeting is not until December and there will be no more scheduled meetings unless there is a need. The Committee will not dissolve until the project is 100% and completely turned over to us.

Mr. Brennan mentioned that next week the MSBA will be recommending the Shaw school as a model school for the state. This is a great accomplishment to be recognized for the hard work and dedication that has been put into this project by many folks.

- Old Business

None

- New Business

None

- Public Comment

None

- Executive Session, only if needed and permissible by MGL Ch. 30A, s. 18-25

None

- Adjournment

At 7:35PM Mr. Tuccio made the motion to adjourn, seconded by Mr. Pine. All in favor unanimously by roll call vote (13-0)

Future Meetings:

Wednesday, December 20, 2023 7PM at Millbury Jr/Sr High School Media Center and Hybrid via Zoom.

Respectfully Submitted,

Kerri Sundeen  
Shaw Building Committee Secretary

Shaw BC meeting minutes

Don  
Sam W  
D. Decker  
Mr. Agnew  
Janet B. McIntosh  
Gregory K. Kline  
Scott Desjard  
Will O  
Pat Kelly

Edmund Blount  
Michael J. Conner