

Minutes
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Asa Waters Task Force

Date: December 11, 2023 Time: 6:00 PM Live and on Zoom ID:466 290 0559

Meeting called to order 6:09 PM by Chris Naff- Chairperson (on zoom)

Present: Chris Naff, Jeff Dore, Denise Marlborough, Sandy Cristo, and Dennis Hill

Absent: Armand White, Rebecca Moroski, , and Katherine McKenna

Guests: Linda Pothier, Pauline Tranter, and Diane Hill

Minutes of November meeting not available.

1. New Director- Chris gave update of search for new director. He started by explaining what he thought about the position. Discussion centered on how to best serve the role of the Mansion in Town. We need to have a Director who can handle the operations of the Mansion without being over-burdened. Dividing the duties and having a division of responsibilities, is one way to proceed. A proposal for director and separate event planner/facilitator was discussed. This discussion will continue.
2. Shutter project was reviewed and update was provided by Dennis. We need to find an installer.
3. Dining room sill project has no added information.
4. Directors report- Pauline gave an update of operations. She indicated that the e-mail and wifi are being corrected. Otherwise things are going fine, and booking are continued.
5. Friends- (Linda)
 - A. Report on Chain of Lights/ Christmas festival
 - B. Report on Christmas tea indicated everything went wonderfully
 - C. Gift Shoppe did very well during both events
 - D. There was discussion on moving the Roach painting by Mike Graves.
 - E. New/next Friends project to update and redesign the Directors office.

New Business- A resolution to the key problem with Historical Society Museum. Jeff and Dennis suggested to remove the existing lock assembly and place it in the windowed door in hallway and install a new lock in main museum entry door. This would enable extra keys to be made for museum.

As all items on agenda have been completed, the Chairman Chris Naff declared the meeting adjourned. Time was 7:30 PM.

Respectfully submitted, Jeffrey Dore-Clerk

Jeffrey Dore

Sandy Cristo

Dennis H. H.

Kathleen M. Miller

Dee Dee Marchese

C. J. Naff